



Terms and Conditions of Hire

SLING SAFETY IS YOUR RESPONSIBILITY – MAKE SURE YOU ALWAYS FOLLOW THE TICKS GUIDELINES AND CHECK THE SLING FOR WEAR OR DAMAGE BEFORE EACH USE, IF YOU ARE UNSURE, PLEASE SEEK ADVICE.

YOU MUST BE ABLE TO RETURN THE SLING/CARRIER TO THE SESSION THE FOLLOWING FORTNIGHT. PLEASE DO NOT SMOKE NEAR THE SLING/CARRIER – IF YOU OR ANY ONE IN YOUR HOUSEHOLD SMOKES PLEASE INFORM US PRIOR TO HIRING. OVERDUE SLINGS ARE CHARGED AT £1 A DAY – YOU WILL BE SENT A PAYPAL INVOICE ON IT'S RETURN WITH OUTSTANDING BALANCE.

THE SLING LIBRARY IS RUN BY QUALIFIED VOLUNTEERS – WE LOVE WHAT WE DO – BUT PLEASE REMEMBER WE CAN ONLY ACHIEVE SO MUCH IN THE TIME WE HAVE.

1. A Loan Form (MyTurn agreement) must be completed for each carrier you borrow with your full name, address and contact details, email and return due date.
2. Loan Duration
 - a. At our discretion we may allow more than one carrier to be hired but a maximum of two.
 - b. The standard loan period is 2 weeks. At our discretion you may borrow a carrier for a shorter period or a longer period (for a holiday or event)
 - c. You must be able to return the carrier to the session on the following fortnight – if you cannot, you must make reasonable efforts to ensure someone else returns the sling – it could be reserved for someone else.
3. Deposit and Hire Fee
 - a. We do not hold a deposit, however while the carrier is in your possession you are fully responsible for it and agree to be charged if the carrier is lost or damaged. (As stated in loan agreement)
 - b. This amount in point a. will reflect the like-for-like replacement value of the carrier.
 - c. The replacement of any lost carriers or accessories will need to be paid within 30 days of return date. Charges for items damaged beyond normal wear and tear will be judged on a case by case basis.

- d. A £5 (five pound) hire fee applies to each fortnightly hire, per carrier
- E.. Carriers can be reserved in advance, in order to do this please contact us to arrange.

4. Payment Methods

- a. Card payments accepted
- B. Paypal payments made payable to info@plymouthslinglibrary.co.uk
- C. Cash

5. Late Returns

- a. For any days overdue that had not been agreed by us and that go over 7 days we will charge £1 per day in late fees.
- b. Under adverse or unforeseen circumstances we may reduce or waive fines for late returns as long as it has been fully agreed by us.
- c. Under extreme circumstances fines may be waived at our discretion.
- d. If we do not hear from you or we cannot contact you within 30 days from the start of your loan, we shall consider the carrier lost and invoice for the full cost of the carrier and any late fees owed.
- e. If an invoice for late fees or a non return of a carrier remains unpaid for 30 days we will proceed to reclaim the costs through small claims.
- F. On signing into 'MyTurn' you agree to our hire agreement terms and conditions.

6. Returning Carriers

- a. Returns are to be made at the Sling Library Open Session on the date agreed on the hire form unless agreed otherwise. Only if necessary, arrangements can be made to be returned to our drop box out of session time. If this is not possible then arrangements can be made for the carrier to be returned by post.
- b. Carriers should be returned to a designated address if not returned to our sessions at Crownhill Family Centre., please contact us for this. The carrier may be returned by post at your own cost and risk (we advise that you use Recorded or Special Delivery and retain proof of postage). Please ensure you allow sufficient time for the carrier to arrive by its return due date.
- c. Please ensure that the carriers and any accessories are packaged appropriately – we prefer that you 'double-bag' the carrier and write both addresses on both layers. e. If the carrier fails to reach us and you cannot provide proof of tracked postage the carrier will be deemed lost and an invoice issued for the cost of the carrier.
- D. Any carriers returned to the centre outside of our sessions and left with people other than ourselves means you are liable for that carrier, if we do not receive it you are required to pay for replacement of the carrier.

7. Condition of the Carrier

- a. All carriers are checked before lending to ensure that they are in good condition and working order. The borrower may check the condition of the carrier prior to the start of the loan and must confirm on the loan form that it is in working order.
- b. It is the borrowers' responsibility to check over the carrier before every use. Check all buckles, hems and seams ensuring that there are no tears, breaks, cracks or holes. If any damage is discovered, please stop using the carrier immediately and contact us.

8. Safe Use of Carriers

- a. Carriers must only be used in accordance with the manufacturer's instructions given.
- b. All carriers are extremely safe when used properly, however misuse can cause injury to yourself or child. It is your responsibility to ensure that you are using the carrier correctly and that your baby is safe at all times. Plymouth Sling Library cannot be held responsible for any accident that results in injury or death whilst the carrier is in your care.
- c. We suggest that after familiarising yourself with the instructions given you then practice using the carrier with a doll/teddy or cushion/pillow so that you get used to the tying/fastening/adjusting methods.
- d. Always ensure that you seat your child correctly in the carrier and check any knots regularly as children do not stay still and straps and wrap passes can move or become loosened.
- e. If you feel any pain while carrying your child, change the carrying position or remove the carrier.
- f. If you are unsure about anything you read in the instructions, are not sure what you're doing or are at all concerned, please ask us. We can point you in the direction of lots of helpful sites to give you tips to make sure you're getting the best out of the carrier and using it safely.

9. Care of Carriers

- a. Under no circumstances is it permitted to smoke whilst wearing or holding the carrier. Please inform us if you are a smoker, or if there is a smoker in your home as we will need to carefully launder the carrier after it is returned. Smoking is known to increase the risk of cot death for babies, and these risks have also been linked to babies being in close contact with clothing or objects contaminated with smoke particles.
- b. Do not wash the carrier unless discussed. We will clean all carriers regularly and know how to deal with the usual marks. If you feel it is necessary that the carrier is cleaned while on loan to you, please contact us first for advice.
- c. We cannot guarantee that there are no marks or hairs on the carriers we lend. Carriers are spot-cleaned and only laundered if necessary as freshly washed carriers will not be as soft or flexible as those that are not. If you would prefer to use a freshly laundered carrier please request this before you borrow.
- d. We cannot guarantee that there are no animal hairs on our carriers, but we ask that all carriers are kept away from pets to minimise this possibility. If you are very allergic to animal hairs, please request that the carrier be laundered before you borrow it to help reduce any potential reaction.
- e. Food and posset marks are expected when carrying children, but please keep the sling away from anything that may stain more permanently (oil, paint, pens, etc.), or anything that might damage it (scissors, Velcro, keys in your bag, fire, etc.). The cost of damage beyond normal wear and tear may be removed from your deposit.

10. All slings, carriers, instructions and accessories remain the property of Plymouth Sling Library at all times, and all loans are subject to availability and our discretion.